



Maintenance & Repair Request

Cyndi Strandberg, Owner 24111 NE Halsey Street, Suite 203, Troutdale, OR 97060 971-258-4799

Date: Resident Name(s): Property Address: Unit: City: Oregon Zip Code:

CONTACT INFORMATION: Contact Person: Best way to contact me: Phone: Times: to Email: Text Msg: Pets Present Minors Present Other entry concerns:

Type of Maintenance of Repair Needed: Pets present Minors present Other entry concerns:

Please explain the exact nature of the problem and cause (if known). Be SPECIFIC!

Resident agrees that this written request authorizes Owner/Agent to enter the Premises without notice at reasonable times to perform the repairs/maintenance. The authorization expires after seven (7) days unless the repairs/maintenance are in progress and Owner/Agent is making reasonable effort to complete the repairs/maintenance, in which event Resident authorizes entry at reasonable times in excess of seven (7) days until such repairs/maintenance are completed.

Evergreen Property Management Response: This Maintenance & Repair Request was received by Evergreen PM on: The repairs/maintenance requested above was performed on: by Repairs were charged to the: Owner Tenant

Owner/Agent Date:



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